

ITB No. 17-425-001-F Office Furniture and Files**Section 7.1 Ordering Instructions Form****Respondent Information**

RESPONDENT NAME:	Office Master, Inc.
RESPONDENT FEID NO.:	33-0151691
MFMP / SPURS VENDOR NO.:	n/a
STREET ADDRESS:	1110 South Mildred Ave.
CITY, STATE and ZIP:	Ontario, CA 91761
INTERNET ADDRESS:	www.officemaster.com
TELEPHONE NO.:	909-392-5678
TOLL-FREE NO.:	877-776-5678
FAX NO.:	909-392-4567

Person Responsible For Administering The Contract

NAME:	Linda Hsu
TITLE:	Office Manager
STREET ADDRESS:	1110 South Mildred Ave.
CITY, STATE and ZIP:	Ontario, CA 91761
E-MAIL ADDRESS:	gov@officemaster.com
TELEPHONE NO.:	909-392-5678
TOLL-FREE NO.:	877-776-5678
CELL PHONE NO.:	n/a
FAX NO.:	909-392-4567

Ordering and Remit-To Information Please provide information where Customers should direct orders. You must provide a regular mailing address and email address. If equipped to receive purchase orders electronically, you may also provide an Internet Address.

REMIT-TO:	Office Master, Inc. or See Servicing Dealer List
REMIT-TO STREET ADDRESS:	1110 South Mildred Ave.
REMIT-TO CITY, STATE and ZIP:	Ontario, CA 91761
REMIT-TO EMAIL and/or INTERNET ADDRESS:	cs@officemaster.com

Note: Please make sure the Ordering Instructions information provided above matches the MyFloridaMarketPlace ("MFMP") Vendor Registration account information (<http://vendor.myfloridamarketplace.com/>).

PLEASE DUPLICATE ON ADDITIONAL TABS IF NEEDED.